

## **1. BACKGROUND**

The ISOPREP is a data card maintained on all High Risk and Medium Risk of Isolation (HRI/MRI) personnel. Geographic combatant commands are responsible for establishing ISOPREP Theater entry requirements that support personnel recovery operations. This is an operational authentication tool, not an administrative form. The data contained within is personal information known only to the isolated individual and is used by recovery forces to positively authenticate isolated personnel in enemy controlled or contested areas. Once completed, the ISOPREP is classified CONFIDENTIAL and is maintained by the appropriate unit intelligence, SERE, OPR, or operations personnel.

Personnel Recovery Mission Software (PRMS) is the database for ISOPREP development, storage, maintenance, and access by recovery forces. Information collected by PRMS is the most important source of authentication data in use by the U.S. (and some allies) that directs the user to provide statements and a number containing information known only to them. These statements and number must be durable, able to be protected, and easily remembered by the individual. Additional information is also collected on the ISOPREP such as profile information, scars, allergies, front and side photographs, SERE training, etc.

*Note: For Army personnel, data entered via the Army Knowledge Online "Pro-file" satisfies the ISOPREP requirement (<https://www.us.army.mil/suite/page/382779>). It is however recommended that these personnel review the **ISOPREP Background in Step 7**.*

## **2. INSTRUCTIONS**

Make sure you have the link: <https://prmsglobal.prms.af.smil.mil> (no access on NIPR)

When registering, if you can't find your unit just pick one that is close (does not matter in the registration piece and can always be updated later).

You only have SSN (not Coalition ID) and must click the gray square with 3 dots for unit and then search (first 3K units are Army but to find a specific unit you need to enter either the UIC, Unit Name, OR Unit Abbrev.) Again, any unit is fine for this part.

Recommend last name and last four for User Name and your SIPR password should work for this password (but can't be longer than 15 characters).

Once you finish click submit. You don't have to wait for any email and can log on right away. Once in click MY ISOPREP, then CREATE, and then complete and SAVE page one. For page two do the statements and number (bottom) first and SAVE. Then load the photos. You will not be able to do the completed and reviewed. A manager must do that for you but your ISO will be fully functional without that and searchable in the system.

For pics use a digital camera and save to an unclass system. Copy to CD and upload to SIPR. Then browse and upload. Must be less than 200K each so you'll probably have to compress them using the photo editor software.

Fingerprints are not required.

After that you're done.

For the training (CBT) this is accessed before you logon on the logon page (bottom link) and is only for info purposes. Is not required to complete the ISO but rather to provide info on its use and purpose and is required of Unit Managers and Managers as it has system management tabs (#2).

Feel free to call or email with any questions.

*Operations Support Team (OST)*  
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PRO-File Users Only:

For access to the PRO-File system, click the following link:

<https://www.us.army.mil/suite/page/382779>

For questions related to the PRO-File system, please contact your PR Officer.

For problems with the PRO-File system, please contact the G-3 SOD, Personnel Recovery Branch.

Commercial: 703-692-3047 DSN: 312-222-3047